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(State Bar No. 90608)

Covid-19 Requirements and Statement for In-Person Mediation

Requirements

1 The parties/counsel, and not the mediator, shall arrange and provide, and if necessary pay for, a safe venue with at least all of the following characteristics and COVID-19 safety precautions:

1.1 Large enough venue to allow social distancing;

1.2 Adequate ventilation in rooms for safe air exchange;

1.3 Frequently cleaned/sanitized surfaces that people regularly touch within the venue, including but not limited to meeting rooms and restrooms that are open and available to mediation attendees;

1.4 Cleaning and sanitizing stations for attendees in each room;

1.5 Masks are required for all participants and, for participants who do not have them, masks are available onsite for their use;

1.6 Separate breakout rooms for each side with their counsel and the mediator so that each group can meet privately and maintain social distancing.

2 Attendance in each breakout room will be limited to not more than one attorney for each side and one or two individuals (who are the disputants or disputant representatives), depending on room size, and the mediator, to allow for sufficient social distancing.

3 Participants will wear N95 or similar medical grade masks and provide their own, safely-obtained, food and drink and not share the same with others.

4 Each participant will complete and submit, via e-mail to the mediator at davidikarp@karpmediation.com or by fax to 818-781-7733, one business day before the scheduled mediation, the following written statement and have available at the mediation supporting documentation, without which the mediation session cannot proceed. To the extent that noncompliance causes cancellation or a continuance of the session, the cancellation/continuance charge set forth in the retainer agreement for this matter will apply.

COVID-19 Statement for In-Person Mediation

The following statements are true to the best of my knowledge:

1 I have been fully vaccinated, including a booster, and two weeks or more has passed since the last required vaccination shot. One business day prior to the mediation session, I will provide this statement to the mediator and I will have available at the mediation, to show him, a copy of my completed CDC COVID-19 Vaccination Record Card or similar proof of full vaccination.

2 I am not experiencing symptoms related to COVID-19 as of the date of this statement.

3 I have not been exposed to someone who has tested positive for or shown any symptoms of COVID-19 within the two weeks preceding the date of this statement.

4 If I do not feel well on the day of the mediation session, have an elevated body temperature, or think I have COVID-19 symptoms, I will not attend the in-person mediation session and will give notice accordingly to my attorney to advise the mediator or, if self-represented, by text message to the mediator at 818-515-9361. I understand that this may cause cancellation or continuance of the mediation session.

5 I will wear an N95 or similar medical grade mask covering nose and mouth at all times during the mediation session and I will wash my hands regularly and frequently for my own safety and the safety of others.

6 I will provide my own food and drink for myself during the mediation session and will not share the same with others.

7 I understand that the mediator is relying on this statement to conduct the mediation in-person.

(Date)

(Signature)

(Print name)